



SRI VASAVINBA

INSTITUTE OF ENGINEERING & TECHNOLOGY

(Approved by AICTE, New Delhi & Permanently Affiliated to JNTUK Kakinada)

Nandamuru, Pedana Mandal, Krishna Dist – 521 369

...Empowering Minds



National Service Scheme (NSS) Cell Unit No. 90214606

17.10.2022

To
The Principal,
Sri Vasavi Institute of Engineering & Technology,
Nandamuru,
Respected Sir,

Subject: Request for conducting Clean India Program -Reg.

I would like to bring to your kind notice that NSS is planning to conduct **Clean India Program** at the College Campus and adopted village Chinna Nandamuru on 19th October 2022 from 10.00A.M to 12.30A.N. Hence I request you to approve the budget amount for conducting the above said programme.

Proposed Budget

The following are the requirements and the estimated budget

Sl. No.	Item	Unit Cost (Rs.)	Quantity	Total Cost
1	Flexi Banner	300	1	300
2	Green Dustbins	100	12	1200
3	Waste collection Bags	50	20	1000
4	Glouses	20	30	600
5	Masks	10	30	300
6	Refreshments	20	30	600
Total Cost				4000

Batch 20 30 600

The estimated expenditure is **Rs. 4000/-**(Rupees Four Thousand Only)

Thanking You Sir,

The above budget may please be sanctioned.
Awaiting your approval

Yours Sincerely,

[Signature]
N. Anil Kumar
NSS Program Officer

*Forwarded to ED Sir
Dane
2/c
forwarded to Comptroller
for conduct
AB
12/10*

*0-12
ED/Principal/Accounts
12/10
Dane
2/c
17/10*