

The college has appointed several personnel for maintaining the infrastructure by way of building maintenance, transport, furniture and generator operator in case if the power shuts down. Separate Complaint registers were maintained for various services like electrical, plumbing, housekeeping etc. The people, who work here on maintenance of the college, will report regularly about the breakage of instruments and devices to the higher authority.

For Computer Laboratories (Utilization and Maintenance)

Students and faculty members are provided separate login credentials to access the intranet and internet. Access to internet is provided in the lab even after college working hours. Apart from the regular lab classes, students are offered practice in programming languages by various value added courses which are under taken in the lab.

Preventive maintenance and breakdown maintenance procedure is followed so as to ensure maximum availability of the systems in the lab. Installation of antivirus and firewall ensure that the software and system is secured. A daily status check on the hardware and software condition of the machines is undertaken and the same is noted in a register. This ensures that the problem is identified and rectified at an early stage itself.

Breakdown maintenance wherein the system fails due to SMPS problem or boot failure is recorded in a register. If the problem is minor, the technical support staff of the lab will rectify it. For major failures, support from vendor is taken . Anticipating vendor support, UPS and major equipments have annual maintenance contract (AMC).

Periodic maintenance is done by regular cleaning of the lab spaces, software updates and antivirus updates. The stock in the lab is verified for the available equipments and discarded equipments, by a meticulous stock verification process by faculty team from other department

Maintenance of Electrical and Electronic Equipments:-

Regular check up of equipment is carried out at the end of every semester. Breakdown register is maintained in the laboratories.

As per the requirement minor repairs are carried out by the lab assistant of faculty member. Maintenance of computers is taken care by computer department.

Major repairs are outsourced by following the procedure of the institute.

The faulty trainer kits are serviced by service engineers of specified companies. The measuring instruments are calibrated regularly by standards companies.

Stock verification is done at the end of every year by the staff members from other department and the report is submitted to the Principal.

Service Department	Number of Staffs
Electrical Works	02
Civil Works	As per requirement
Transport	31
Computer Servicing	5
House Keeping	24

Category	Capacity	Total Number
Generator for constant Power Supply	82.5KV 60 KV 30KV	3
RO plant for constant Water supply	10000 Liters Per Hour	1
UPS for Computers Back Up	90 KV	8

Lab Maintenance



Maintenance at electrical machines lab



Maintenance at FMHM lab



Maintenance at geo technical engineering lab



Generator



RO Mineral Water plant