

### **2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient**

There will be two internal examinations in each semester which comprise of online objective examination, descriptive examination and assignment. The corrected internal marks will be given to the students within one week of conduction of exam and if any changes in valuation or counting will be resolved by the concerned faculty in classroom. . . The first and second internal marks shall be submitted to the University examination section within one week after completion of first mid examination. The mid marks submitted to the University examination section shall be displayed in the concerned college notice boards for the benefit of the students. If any discrepancy found in the submitted Mid-1 or Mid-II marks, it shall be brought to the notice of university examination section within one week from the submission. University examination section will send mid marks of all subjects in consolidated form to all the concerned colleges and same shall be displayed in the concerned college notice boards. If any discrepancy found, it shall be brought to the notice of university examination section through proper channel within one week with all proofs. Discrepancies brought after the given deadline will not be entertained under any circumstances.

#### **Additional information**

##### **(iii) Continuous Internal Theory Evaluation:**

For theory subjects, during a semester, there shall be two mid-term examinations. Each mid-term examination consists of (i) one online objective examination (ii) one descriptive examination and (iii) one assignment. The online examination (objective) and descriptive examination shall be for 10 marks each with a total duration of 1 hour 50 minutes (20 minutes for objective and 90 minutes for descriptive paper). The online examination (objective) is set with 20 multiple choice questions for 10 marks (20 questions x ½ marks) from first two and half units (50% of the syllabus) and it is conducted by **University Examination Section**. The descriptive examination is set with 3 full questions from first two and half units (50% of the syllabus), the student has to answer all questions. The second online examination shall be conducted on the rest of the syllabus. The assignment is given by the concerned class teacher for five marks from first two and half units (50% of the syllabus). The second assignment shall be given from rest of the syllabus. The first assignment should be submitted before the conduct of the first mid-term examination, and the second assignment should be submitted before the conduct of the second mid-term examination. The total marks secured by the student in each mid-term examination are evaluated for 25 marks. The first mid marks (Mid-1) consisting of marks of online objective examination, descriptive examination and assignment shall be submitted to the University examination section within one week after completion of first mid examination. The mid marks submitted to the University examination section shall be displayed in the concerned college notice boards for the benefit of the students. If

any discrepancy found in the submitted mid-1 marks, it shall be brought to the notice of university examination section within one week from the submission. Second mid marks (Mid-2) consisting of marks of online objective examination, descriptive examination and assignment shall also be submitted to University examination section within one week after completion of second mid examination and it shall be displayed in the notice boards. If any discrepancy found in the submitted mid-2 marks, it shall be brought to the notice of university examination section within one week from the submission. Internal marks can be calculated with 80% weightage for better of the two mids and 20% Weightage for other mid exam.

Example:

**Mid-1 marks** = Marks secured in (online examination-1+descriptive examination-1+one assignment-1)

**Mid-2 marks** = Marks secured in (online examination-2+descriptive examination-2+one assignment-2)

**Final internal Marks** = (Best of (Mid-1/Mid-2) marks x 0.8 + Least of (Mid-1/Mid-2) marks x 0.2)

With the above criteria, university examination section will send mid marks of all subjects in consolidated form to all the concerned colleges and same shall be displayed in the concerned college notice boards. If any discrepancy found, it shall be brought to the notice of university examination section through proper channel within one week with all proofs. Discrepancies brought after the given deadline will not be entertained under any circumstances.



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